MUNICIPALITY OF BRENDA-WASKADA

PUBLIC WORKS

Section	Updated
Public Works	
Subject Policy for installation and removal of culverts and approaches.	Pages 2
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POLICY STATEMENT

The purpose of this policy is to establish guidelines and conditions for the supply and installation of access approaches and culverts from private property to municipal roads within the rural areas of the Municipality in order to provide safe infrastructure for those using the accesses, local roads and streets

PURPOSE

The purpose of this policy is to establish a uniform and equitable set of procedures to deal with requests for installation and removal of approaches and culverts from ratepayers and industry.

1. Approaches to existing Municipal Roads (Rural Agricultural/ Residential):

The Municipality of Brenda-Waskada agrees to supply one approach per quarter section on an existing municipal road at no cost to the landowner. An additional approach per quarter section, at the expense of the municipality, will be provided where a natural obstruction such as a watercourse, intermittent stream, or ravine prohibits access to a portion of the quarter. Exceptions may be considered during new construction, at the discretion of the Council and Public Works Department.

1.1. Should the landowner require an approach with the finished driving surface exceeding the standards, the additional cost shall be borne by the landowner.

1.2. If the Municipality determines that a culvert is required, the allowable length shall be determined by site-specific requirements. All approach culverts will be new, with a minimum diameter of 450 mm.

1.3. On request by the landowner, the municipality may, at the discretion of the Council and Public Works Department, replace or move a substandard approach. A substandard approach is one that has a faulty culvert, or is considered too narrow, or otherwise difficult to use. The work will be prioritized based upon urgency of requests, scheduling of work and budget consideration. Other factors may also be considered.

1.4. All approach requests must be delivered in writing to the municipal office, and approval granted prior to construction/installation. Work will be done as time and budget allows.

1.5. All requests will be reviewed and prioritized by the Public Works Department. Location, timing of installation, proximity of equipment, and budget implications will all be considered in the approval process.

2. **Subdivision Access (Urban and Rural Multi-Lot):**

The Public Works Department will check with the Development Officer to ensure that approach requests do not pertain to a subdivision requirement. If so, the installation is the responsibility of the applicant.

2.1. All licensing and utility locates are the responsibility of the applicant.

2.2. All approach requests must be delivered in writing to the municipal office and have received approval granted prior to construction/installation.

2.3. All requests will be reviewed and prioritized by the Public Works Department. Location, timing of installation, proximity of equipment, and budget implications will all be considered in the approval process.

3. Industry

The municipality shall not supply or construct new approaches or culverts for industrial development (oil & gas industry, forestry industry, and gravel & sand industry).

3.1 All requests for approach placement for leases or service access must be requested in advance from the Municipality of Brenda-Waskada.

3.2 The Municipality reserves the right to limit approaches to a maximum of two per half mile unless a natural obstruction prohibits access to a portion of the development. Exceptions may be granted by council and the Public Works Department

3.3 When industrial development is discontinued (abandoned and rehabilitated) the approaches (leases) and culverts are to be removed by industry at the same time. Exceptions may be granted by council and the Public Works Department

4. Standards

All accesses must meet municipal standards unless otherwise authorized by the Public Works Department or Council. Current standards are approach tops of 60 foot width with an 18" culvert.